



Butterfly Thyroid Cancer
Research Fund Award

Application Pack

General Information

Butterfly Thyroid Cancer Trust is announcing its first research fund award and is seeking applications to its Research Fund of £60,000 (£30,000 per annum for two years)

Applications are invited for research projects which are particularly patient focused and may lead to improving quality of life for thyroid cancer patients.

The award will be offered for projects with an anticipated completion date of two years

A panel of experts appointed by the BTCT trustees who are unconnected to the applications will judge the applications. An award may not be made if the panel considers that applications are not of a sufficiently high standard. Applications will be considered on the following merits:

1. Track record of applicant
2. Quality of research proposal
3. Value for money
4. Outcome likely to be relevant to the work and objectives of BTCT.

Award will be given to applications that are considered to be of the highest standard. Feedback on unsuccessful applications will not be given.

Please confine your application to the form provided; additional material will not be considered.

Please send a hardcopy of your application by post to: PO BOX 205, Rowlands Gill, NE39 2WX, UK and another by email to: enquiries@butterfly.org.uk

Closing date for applications is 30 June, and decisions will be made within 3 months of receipt of the application.

Conditions of the award

The award is available for research normally carried out within the United Kingdom and Eire.

The award must be used only for the purpose set out in the application as approved by the Trustees of BTCT. Any changes must first be agreed with the Trustees. Extensions will not be considered.

The award is not transferable.

The award will be paid in agreed stages upon acceptance of the completed application form.

In the event of the project being cancelled at any time, or not started within 6 months of the award being made, any award money paid out must be returned to BTCT accompanied by a letter of explanation.

The award is normally exempt from income tax under Section 331 Income and Corporation Taxes Act 1988.

The award is made on the understanding that the investigation complies with the safety and ethical regulations of the institution. If an application to the ethical committee of your institution has not been made, this must be explained.

BTCT must be acknowledged in any media coverage, presentations or publication arising from the work carried out.

BTCT must be informed by you of any publications in the future arising from the project.

A brief summary explaining in lay-friendly terms should accompany the application

A progress report in lay-friendly terms on the work undertaken should be submitted to BTCT not later than 6 months after receipt of the grant together with an interim financial statement.

A final report in lay-friendly terms should be submitted not later than 12 months after receipt of the grant.

Final Reports

Reports should be submitted by the applicant and should include:

1. Details of the work carried out during the period of the award
2. A brief assessment of the significance of the work.

The final report, accompanied by a financial statement from the Accounts Officer of your institution, should be submitted by post and email to Mrs Kate Farnell MBE ,CEO BTCT not later than 12 months after receipt of the grant.

This form should be completed by the applicant. Please complete in typescript and return by by post to: PO BOX 205, Rowlands Gill, NE39 2WX, UK and another by email to: enquiries@butterfly.org.uk

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Institution Details

Position of applicant

Department

Institution

Address

Telephone No. & Extension

Email

02

Approval

Has the approval
of your institution's
Ethical Committee been
obtained?

YES

NO

If No, please state reason

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Research Summary

Title of Research Project

Summary of the Research Project.

Please include details of the background to the project and plan of investigation.

You should also state what objectives you hope to achieve during the period of the award.

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Friendly Explanation

Please provide a brief
explanation of the project
in lay-friendly terms

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Dates

Starting Date

Finishing Date

This form should be completed by the applicant. Please complete in typescript and return by by post to: PO BOX 205, Rowlands Gill, NE39 2WX, UK and another by email to: enquiries@butterfly.org.uk

Financial Details

Details of expenditure

Item	Amount
Subtotal	£
VAT	£
TOTAL	£

Signed
Applicant

Date / /

Head of Department's Statement

I support this application and agree to allow the proposed work to be carried out in the name of my department. The project complies with this Institution's safety and ethical regulations.

Signed
Head of department

Date / /

Accounting Officer's Statement

The accounts office agrees to administer any award that may be made by BTCT. We agree to submit final accounts at the termination of the project and return any unspent money to BTCT.

Signed
Accounting Officer

Date / /

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Curriculum Vitae Of The Applicant

Name

Position

Age

Qualifications

Previous Appointments

**Three relevant
publications (by the
applicant)**

**Awards already held by
the applicant (from bodies
other than BTCT)**